

## Request for Holiday Leave

Employee of TecLine GmbH

Employee of TecLine BV

Name, Surname

From . . . . . To . . . . . Amount of working days: . . . . .

Application for

- holiday leave
- special leave \*
- non paid holidays
- time-for-time

The days above are calculated on the entitlement as listed on your payslip of:

\* definitely accepted after delivering documents

Date + Name + Signature Employee	Absence is accepted Client	Date + Name + Signature TecLine
	Name/Signature	

Comments: